KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the meeting of Kirkcudbright Development Trust held on Monday 12th January 2026 in the Meeting Room at The Johnston.

Present
Lesley Garbutt – Chair (LG)
Helen Henderson (HH)
Rob Asbridge (RA)
Hollie Mitchell (HM)
Derek Smith (DS)
Jenny Milby (JM)

Debbie Craig (DC Minute Secretary)

Apologies
John Blaikie (JB)
Brian Thomson (BT)

Present
Alex Kinnell (AK)

1.Welcome & Apologies
LG welcomed all to the first meeting of 2026 and wished everyone a Happy New Year with a reminder of the declaration of interest. The following Declarations were made: LG also reminded Trustees that when in KDT meeting, they are there as members of KDT Board.

LG – DSP/Silvercraigs / Swimming Pool
RA – Silvercraigs
DS – Silvercraigs, Hon Member of Rotary
Hollie Mitchell – DSP

LG also reminded Trustees that when in a KDT meeting, they are there as members of KDT Board.

AK then talked through his report regarding the clock tower, which had been circulated ahead of the meeting. He discussed the fact that the architect from Simpson & Browns had not turned up and chased this up with Harper McLeod. He explained that it was not advisable to do any sort of remedial work until there was clarification as to whether the architect was going to schedule a visit. The remedial work was discussed in detail, catching the water underneath the beams before it travels through to the DSP. Once an email was received from Keni Carmichael of Simpson & Browns regarding the visit, then this would decide whether the remedial work could be done. It was agreed that this was disappointing and very frustrating. **AK** then reported that Colin Maclaine had asked **AK** or **AC** to attend the next DSP meeting, which was agreed. Everyone thanked Alex for his time, and he left the meeting at 4.15pm

Minutes of last meeting held 10th November 2025.

The Minutes were agreed by **DS** and seconded by **RA**. There were no matters arising.

2. Reporting

Silvercraigs & Hut

RA reported that pitches were going to start being levelled next week. Also, all the bookings for the site were going to be entered manually onto the system. Phones were discussed and the fact that the staff did not want phones for emergency contact.
AC then revealed that he had been called out by the Dark Art Distillery because they had been unable to contact AGP and he had to attend to a leak, rather than the caretaker. It was hoped that all this would be addressed in the restructuring.

The Hut

DS discussed his proposal for The Hut. He suggested that The Hut is given or shared with another community group that has more 'clout' and as potential way forward could lead to more use of amenity. The Rotary as a potential partnership was mooted. This was then discussed and a vote was put to the board that **DS** discuss a potential partnership with the Rotary.

Funding/Claims

DC. Awaiting outcome of further funding for the Meeting Centre - this is for running costs ie staff admin and room hire. An extension for Scottish Government funding is awaited and a further from CEIS.

Office & Building

JM – Heating – valves and remedial work was discussed.
Heating controls – we now have remote access, and this will be more manageable.
Evening and weekend bookings – **JM** proposed that the key safe is used and for these bookings it was agreed that this should be the case.
Lighting – **SD** is looking at additional external lighting for the building
Parking bays – needs to be repainted. **RA** to take care of.
Broadband – Babble contract ends on 19th Jan. BT unable to deliver the contract and tenants have been asked if they want to source their own, which most have. It is hoped that the new hub would reach the Youth Project and The Pottery.
Supercontrol – booking system will go live next week. **HH** asked if DF was going to be doing the finances for Silvercraigs. It was agreed that admin and finances would be coming back into The Johnston office.
Holidays – **LG** would like holidays to be given up until end of June. This was discussed and it was agreed that this would be part of the restructure, with a percentage of holiday to be used by a certain time.

Building
The valves and leaks that had appeared were discussed, which **AC** and his team had been looking at while **JM** reported that heating engineers were due to visit and replace the motors potentially for the rooms.

DSP
BT sent in comments to be raised ahead of the meeting – these concerned the current status of the Tower. It was reiterated that we are in the hands of the solicitors / legal process. They have been informed of this, but it was agreed, for clarity, that an email would be sent after each meeting with any updates.

Marketing & Communications
DC Website is being updated and **AD** is doing a great job with social media.

Tenancy Agreements
HH reported that the Nursery and Festivities had signed theirs, still waiting on Dark Art to sign and DSP was due to be signed in the near future.

KDT Finances

HH Circulated report prior to the meeting to and the money from SGCP fund was needed.

Youth Project
HM Due to have a meeting with EP 13th January. It was agreed that if a new desk was to be purchased it would come out the YP budget as EP is now based in the YP room.

Barhill and Harbour Stage
RA In process of organising an Open Day, with mid-February being mooted as a potential time.

KIC
HH The KIC is due to open on 28th March.

3. **AOB**:

None.

Next meeting 2nd March 2026 @ 4pm in the small meeting room at The Johnston.

LG thanked all for their attendance and closed the meeting at 5pm.