KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the meeting of Kirkcudbright Development Trust held on Monday 11th May 2026 in the Meeting Room at The Johnston.

Present
Lesley Garbutt – Chair (LG)
Helen Henderson (HH)
Hollie Mitchell (HM)
John Blaikie (JB)
Andy Campbell (AC)

Jenny Milby (JM)
Debbie Craig (DC)

Deborah Firth (DF Minute Secretary)

Apologies
Rob Asbridge (RA)
Brian Thomson (BT)

1.Welcome & Apologies
LG welcomed all to the meeting members of KDT Board.

Minutes of last meeting held 2nd March 2026

HM proposed minutes and all agreed. There were no matters arising.
LG moved the meeting on to usual reports

1 Reporting

Silvercraigs & Hut

JM New senior site warden – Gordon McLeod has been in post since March. He seems to be settling in well and has pre-agreed holiday for May & June. Also subcontracted a seasonal worker as could not take on staff until the current situation is resolved, Stuart for 25 hrs per week. Has asked if Derek would stay on Silvercraigs Board, but unfortunately, he cannot. New board members will need to be recruited.

The Hut

Closed out until July now and reports on condition are being complied. These will be circulated so discussion / decision can be made on what action to take going forward.

Funding

DC Several applications in and outcomes should be known by late May. An application is in for Sign & Screen for BSL and Meeting Centre film club. Focus now is on funding for Youth Project as this is 2 / 3-year funding to ensure this continues.

Office

JM – Everyone has had their new job descriptions, titles etc. and new job titles should now be used – we must carry on as usual. **HM** will be lead person / child protection officer for now. **DF** can do any PVG's necessary.

There is an ongoing issue with the wi-fi. There are several wireless routers around the building, and one must be moved when anyone is using the small meeting room. Originally started with Microsoft withdrawing charity licenses and all the email addresses, files etc having to be transferred over. Our current IT support John's costs are increasing, and it is felt that a alternative option needs to be found. **HH** is going to negotiate with a view to cancelling with him – and new support being investigated.

Building

Reported that Alex Kinnell feels we are getting closer to a settlement. All information requested by solicitors has been supplied by both KDT and Dark Space. **HM** reported that the ongoing issue with the store cupboard in the nursery is being monitored. **AC** raised the issue with the ceiling over community room, distillery**. DF** advised this is still under investigation, and we have engineers coming out again on 18th May.

DSP

No report. HM advised that she has offered to resign from the DSP Board as she has never managed to attend any meetings. All agreed she should stay.

Marketing & Communications

DC All going well – Amy continues to design and share posts on socials. HH suggested more interaction in the town ie stall at Farmers Market. Also – What's on to the pool.

Tenancy Agreements

JM Only the Distillery outstanding. **LG & HH** have had successful meeting with Andrew Clark-Hutchinson to move things forward.
The issue of contents insurance was raised and discussed. Waivers is to be sent for completion.

Finance

HH Reports circulated prior to the meeting. Only anomaly is several "unallocated" amounts which **DF** is looking into

Youth Project

PVG done for Adrian. Having issue with contact other person who was initially offered a job – both **DF** and Hayley are trying to get in touch. **DF** will try again and give deadline to confirm if she still wants the job. **JM** asked if there was the possibility of taking on a 3rd person for "maternity cover" and the answer was yes. Contact will be made with previous interviewee.

Barhill and Harbour Stage

No report but it is understood that **RA** has obtained funding? **JB** confirmed they have ordered things to fix hole in stage.

KIC

HH Report circulated prior to meeting. Both visitor numbers and sales are well down on last year – approx. 50% down,

3. **AOB**:

Next meeting, 6th July 2026 @ 4pm in the small meeting room at The Johnston.

LG thanked all for their attendance and closed the meeting at 5pm.