KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the meeting of Kirkcudbright Development Trust
held on Monday 1st September 2025 in the Meeting Room at The Johnston.

Present
Lesley Garbutt – Chair (LG)
Helen Henderson (HH)
Andy Campbell (AC)
Rob Asbridge (RA)
Hollie Mitchell (HM
Debbie Craig (DC)
Jenny Milby (JM)

Deborah Firth (DF Minute Secretary)

Apologies
Derek Smith (DS)
Brian Thomson (BT)
John Blaikie (JB)

1.Welcome & Apologies
LG welcomed all to the meeting with a reminder of the declaration of interest. The following Declarations were made: - LG also reminded Trustees that when in KDT meeting, they are there as members of KDT Board.

LG – DSP/Silvercraigs / Swimming Pool
AC – Swimming Pool / Festivities

Minutes of last meeting held in July 2025
The Minutes were agreed by AC and seconded by HH. There were no matters arising

2. Reporting

Silvercraigs & Hut

RA The park continues to be busy, with many positive reviews.

The Hut

A report to follow regarding the recent stay by majorettes / festivities will be sent by CK to JM regarding the late departure of the majorettes.

Funding/Claims

DC Report had been circulated prior to the meeting. Would like to get Digital Skills back as it had been popular. Meeting Centre due to start on 16th September so a lot of focus on that project. Funders meeting for Meeting Centre on 18th where there could be up to 60 people visiting. Approval received for the Youth Shelter, and we have sent emails asking for help / donations

HH suggested we need to look at the hire costs for the community room for new users

Office & Building

JM Room bookings are picking up after the summer break and new ones have come in recently - the next few weeks look particularly busy, so it proposed the Open Day be delayed

AC would like a meeting with Colin to discuss what he has planned maintenance wise and make sure they are not duplicated. A quote for the windows at the Johnston has been received (circulated) General discussion followed about scheduling the work over time and the possibility of grants for same – **DC** to investigate
The roof is another ongoing issue but as **AC** stressed it's an old roof and although some repairs have been done - the slates themselves are old and likely to crack on contact.

DSP

The DSP has a new manager.

Marketing & Communications

DC feels we do not need to join Fareshare at the moment as the project seems to be quite successful as is.
Meeting Centre project is well underway with the first set for 16th Sept. Press release has been sent to the Galloway News and a mailing list of 50+ of local groups etc.
A recent article in the Gazette used a photo from the website of the old board, so it is felt that the site need updating and Barry should be contacted.
Open Day – The next 3 weeks are very busy, so **HM** suggested that we tie in with the Festivities in November as the Nursery are already involved. The dates will be confirmed, and we will plan for this date

Tenancy Agreements

JM reported that Neil Cavers is currently in the process of drafting new lease for the Nursery – **HH** will confirm the exact amount asap. Nothing further has been heard from Festivities following their most recent meeting with **HH.** Wee Pottery also in progress with Neil

KDT Finances

HH has just returned from holiday and will circulate as soon as possible.

Youth Project

HM Things seem to have settled down and there is a new sense of enthusiasm. Very positive response to recent event in Stirling. EP is embarking on a new course concerning mental health in young people.

JM suggested a letter be sent to the YP congratulating them on the success of the recent Open Day.

Barhill and Harbour Stage

RA is in contact with Forest & Land Scotland again. Go Wild event went very well and he hopes to repeat it next year. Swift boxes have been placed in locations around the town and these together with repairs to the hide have been paid for by a benefactor. The stage is being used quite a bit at present.

KIC

The situation with Cream O Galloway ice cream continues and the sales manager has visited the office twice upset by comments from volunteers. An email is to be sent to all volunteers stressing that they represent the Trust etc. and CoG will continue to supply. Other suppliers are being investigated.

3. **AOB**:

JM Clarification re sickness policy needed – all agreed if sickness bug etc 48 hours required before return to work. As per Peninsula this need not be in contract as that is what the Staff Handbook is for. This is being updated to ensure clear, full picture of all policies**.**

HM Lot of PVG updates concerning trades entering the nursery and it was agreed that HM would complete PVG for Adrian, so he is able to go into nursery whilst children are present if necessary. Other than that, all works needed would have to be whilst nursery is closed

AC Issue with stonework in back wall has been brought to his attention. **LG** advised to just get it sorted. He is also aware that nursery back door need attention.

HM suggested sub committee be set up to plan the Open Day

Next meeting with be 3rd November and this will be the AGM. 6pm in the Community Room

LG thanked all for their attendance and closed the meeting at 5.15pm