

KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the meeting of Kirkcudbright Development Trust
held on Monday 7th July 2025 in the Meeting Room at The Johnston.

Present

Lesley Garbutt – Chair (LG)
Helen Henderson (HH)
Andy Campbell (AC)
John Blaikie (JB)
Craig Nash (CN)
Jenny Milby (JM)
Deborah Firth (DF Minute Secretary)

Apologies

Derek Smith (DS)
Neil Picken (NP)
Brian Thomson (BT)
Rob Asbridge (RA)
Hollie Mitchell (HM)
Debbie Craig (DC)

1. Welcome & Apologies

LG welcomed all to the meeting with a reminder of the declaration of interest. The following

Declarations of Interest **were made: - LG also reminded Trustees that when in KDT meeting, they are there as members of KDT Board.**

LG – DSP/Silvercraigs / Swimming Pool
AC – Swimming Pool / Festivities
JB - Festivities

Minutes of last meeting held in June 2025

The Minutes were agreed by AC and seconded by JB. There were no matters arising

2. Reporting

Silvercraigs & Hut

CN

Park continues to go from strength to strength and a new manager has started today. He will be shadowing Craig for now. The need to tighten up on H&S has been highlighted – this is seconded by **AC** who is working on the maintenance schedule. **JM** confirmed that we do have Boyds for H&S for KDT and will contact them in respect of the Park. **HH** questioned if there are H&S reps? **AC & CN** both agreed that new manager should be trained, and **JB** reiterated that a signed policy is needed.

CN voiced concerns about the allotments, apparently the feeling amongst regular visitors is that it will detract from the park. **LG** also has reservations and pointed out that planning is required and that a formal survey should be undertaken,

Overall all in a good state of repair etc but the main roadway could use a top dressing, and following a council visit the wooden fencing around the LPG tank needs to be removed and replace with bollards.

The Hut – Access is always going to be an issue, but we will continue as we have been doing and deal with any complaints etc . New manager has worked at Seaward so is fully aware of situation.

Funding/Claims

DF Read out report provided by **DC**

Office & Building

JM Overall room bookings are much quieter at the moment with the summer holidays, but some are continuing over the next couple of months. Eilean is back in the office from today but not sure of days, times etc. New starter forms have been issued to Colin Kelly / Silvercraigs manager and uniform is being ordered.

Broughton House have contacted office about possibly doing their accounts.

The ongoing issue with the office kitchen area has been raised again with Colin MacLaine as planetarium staff are still leaving unwashed plates etc over the weekends. The situation regarding the Tower is still ongoing but Alex Kinnell is in regular contact with solicitors.

AC has a draft maintenance schedule and would like a meeting with **CN** once he has had chance to read H&S manual provided.

James Campbell came to see to the leak in the Planetarium which was reported again last week. They have clad the roof where they think the water is getting in and **AC** will follow up.

CN asked what current situ was with clock tower. **LG** advised Alex Kinnell has all in hand, but a 2-month postponement has been requested whilst new solicitors are appointed. This is being taken as a good sign.

Marketing

An Open Day has been proposed for 2nd August to run in conjunction with the Arts & Crafts Trail. After much discussion it was agreed that this perhaps was too short notice, and this is being rearranged for 6th September to tie in with the Fringe.

Tenancy Agreements

HH Following on from a meeting with Festivities it seems matters are resolved – **JB** confirmed bar one or two “tweeks” things are agreed. There is an agreed reduction the amount of the increase and changes to the electricity s/c.

KDT Finances

HH circulated information prior to the meeting. Reasonable income from building and grant money. We are maintaining status quo. Draft accounts have been received

Youth Project

JM Fun day is confirmed for 26th July but they will not be participating in the planned open day on 2nd August as too short notice and this is the week they are closed. Looking forward to being involved with the Skatepark and ask if a small storage box could be provided so a quick tidy up can be done if passing etc. **CN** stated that there is space in pool storage so sure something can be arranged.

Barhill and Harbour Stage

JM Kite Festival took place at the weekend – as per **RA** unfortunately it was a little late starting as 2 volunteers didn't turn up and a vehicle broke down. **CN** mentioned the tear in the cover of the Harbour stage again – this has been raised before and is Festivities responsibility?

3. AOB:

JB Gazebo cover from old shelter still being stored – any progress. Agreed to follow up with **DC** asap

DF OSCR forms distributed to Trustees to check and sign. There are changes being made over the next few months and need to be sure that all it up to date and correct.

Next meeting with be 1st September at 4pm in the small room at The Johnston

LG thanked all for their attendance and closed the meeting at 5.10pm