

## **KIRKCUDBRIGHT DEVELOPMENT TRUST**

**MINUTES** of the meeting of Kirkcudbright Development Trust held at 4pm on Monday 8<sup>th</sup> August 2023 in the Small Meeting Room, The Johnston.

### **Present**

Lesley Garbutt (Chair) (LG)  
Neil Picken (NP)  
Francis Kearney (FK)  
John Blaikie (JB)  
Andy Campbell (AC)  
Rob Asbridge (RA)  
Hollie Mitchell (HM)

Helen Henderson (Treasurer) (HH)  
Ruth McMorran (RM)  
Rob Asbridge (RA)  
Debbie Craig (DC)  
Jenny Milby (JM)

Apologies  
Hollie Mitchell

### **1.Welcome & Apologies**

LG welcomed all to the August meeting.

Declarations of interest:

LG, RM declared an interest with regards to DSP.

JB declared an interest with regards to KSF

LG and AC declared an interest with regards to FKSP

LG, NP, FK and RA declared an interest with regards KDTSCP.

### **Actions:**

There were none

### **2.Minutes of the last meeting held on 5<sup>th</sup> June 2023.**

HH comments re electric charging. Proposed by RM and seconded by JB.

### **3.Matters Arising**

There were none.

### **4.Reporting**

#### Silvercraigs Caravan Park (FK)

FK: Read out a report, which is detailed below:

Discussions were had regarding the changes of staffing at the park, and following the appointment of Craig Nash (CN) on 1<sup>st</sup> August, HH would get a P45 from Kirkcudbright Swimming Pool for CN.

JM proposed that the CCTV system would be changed, and this would be done as a matter of urgency. This was agreed unanimously.

**Action FK**

### Seaward (FK & NP)

FK reported that plumbers and electricians have been in and it's ready to go. The grass was going to be cut this week.

It was agreed that DC would contact Pennykidd Keegan with regards to insurance.

**Action DC**

### Funding (DC)

Scottish Government money had paid the first instalment of the funding.

Waiting to hear the outcome of funding applied for Seaward and KIC and KDT Office costs, which was likely to be mid-September.

### Office (JM)

The office continues to be busy. Room hire was going well and it was agreed that a job share with AS might be explored as there would be extra admin work coming in from Silvercraigs and Kirkcudbright Swimming Pool.

### Building (FK)

AC discussed the taps that needed to be replaced. A quote from A Baillie was discussed and it was agreed that the taps would need to be replaced.

The Clock tower inspection and report from Ashers was discussed. KDT would need to start looking for funding for the roof repairs. It was agreed that Paul Burley, engineer, who attended the building recently is to show a scheme of works.

Thanks to Alec Kinnell for his continued hard work on this matter.

### Dark Space Planetarium (RM)

RM reported the DSP is still extremely concerned about the current situation with the clock tower/roof. The team are working on plans on looking at outreach work for when the DSP is going to close.

### Marketing/Communications (DC)

DC had forwarded the marketing report and it was agreed that another contract with Amy Dee Watson be agreed, with work to include Silvercraigs and the Swimming Pool if needed.

Plant sale and other stalls were discussed. As was the possibility of hosting the Producer's Market when it was needed as it was a community event.

It was agreed that individual stalls and sales would not be hosted in The Johnston.

### KDT Finances (HH)

Information had been circulated prior to the meeting. HH had also circulated the draft accounts.

RM asked that the DSP accounts not be shared before the DSP Board had seen them.

There were no questions regarding the accounts and it was agreed that RM.

### Swimming Pool Board

RM and HH had a meeting with the swimming pool board with regards to offering financial assistance.

### Youth Project (RM)

RM reported they had a very successful summer program of events. The fun day on 22<sup>nd</sup> July was a great day with the staff having done a lot of planning and although it wasn't a fundraising event, they managed to raise a considerable amount through donations on the day.

Fraudulent activity at the bank – EP hasn't been able to act on this, and it was agreed that HH would have to talk to the bank.

### Barhill Woods/Harbour (RA)

RA had reported that the stage bookings were going well and the Go Wild camp was fully booked and the woods were busy.

### KIC

HH had circulated a report earlier. The KIC is busy and volunteers doing well.

## **5.AOB**

### SSDA

This had been discussed and it was hoped that a member of staff would be able to attend the events.

### Galloway National Park Association

DC to look for some funding.

### Drains at front of stage

JB asked if drains could be looked at. DC to contact council regarding this.

**Action: DC will contact D&G Council**

LG thanked all for their attendance and closed the meeting at 5.15pm.