

## KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the Meeting of Kirkcudbright Development Trust at 4pm, 29<sup>th</sup> March 2021, held via Zoom

Present:

Lesley Garbutt (Chair)  
Colin Maclaine (Vice Chair)  
John Johnson (Treasurer)  
Neil Picken  
Sean Orms  
Allan Ross  
Alex Kinnell  
Helen Henderson  
Ruth McMorrان  
Rob Asbridge  
Debbie Craig

Apologies:

Andy Campbell  
Andrew Ward  
Colin Wyper  
Gordon Cowan

Apologies: As above

1. Minutes of the meeting 1<sup>st</sup> March 2021. Approved by Neil Picken and seconded by Allan Ross.

2. Matters arising  
There were none.

3. Reports

### **Silvercraigs (CW)**

CW had forwarded a report by email: 'The top row pitches have now been sorted, the quote was £1,000 maximum, also the 5 main electricity boxes have been renewed, they were really rusty and verging on dangerous so I have told S Ross to carry on and do the rest, the bill for the ones replaced was £1,300 and has been paid.

We have £5,700 in hand.

Bookings are coming in thick and fast and hope we are still allowed to open on the 26th April.'

**Seaward (CW & LG)**

Nothing to report.

**Funding (AW/DC):**

DC reported that she was working through the Adapt and Thrive application with an assessor. There was nothing else to report.

**Building (AK):** AK said he was still waiting for the QS to get back with the final costs, and it now looked like it would be the end of April when figures were in. At that point the Lottery would be contacted regarding the potential overspend.

The Wee Pottery had made improvements adding worktops and cupboards.

The Gin Distillery – electrical work had been carried out which was an encouraging sign. LG agreed to contact Andrew Clark Hutchinson regarding weekly progress reports.

Andrew Clark Hutchinson had agreed to sign the lease and to back date the rent to January 2021.

Signs – it was hoped that the two small signs by the entrance would be in place before the end of April. LG reported that she had once again contacted the planning department regarding the larger signs.

It was agreed that there be a meeting of the finance committee ahead of a tenants meeting.

**DSVC (CMaL):** CMaL had forwarded a report ahead of the meeting and thanked Ruth McMorran for her help. The first board meeting of the new company would be held after Easter.

Recruitment: the advert had been received a great response and 25 applicants had been whittled down to 10 for mid-April interviews with the final interviews taking place at the end of April.

Website: Helen Henderson reported that the final design had been agreed. The website would be in two stage with the first stage establishing the DSP and the second stage enabling online booking etc. The launch was happening on Friday 2<sup>nd</sup> April. The Trustees would be able to have a preview of the site before it went live.

**Marketing/ Communications (HH & RMcM):** R McM reported that 1000s of people had seen the 4,3,2,1 post on Facebook and it was hoped that a Facebook competition would be held to “Name the Astronaut” to win a family pass to the DSP.

RMcM also reported that she would be speaking to SSDA to invite the new CEO to see the project. Also, she would like Silvercraigs to appear on their listings.

Website: HH reported that there had been quotes from both ends of the spectrum and a decision had been reached to give the work to Artibrand with Barry Russell being used for the tail end of the work. This was agreed unanimously.

The newsletter would be sent out on Friday as part of the launch.

**Tenancy/leases:** Nothing to report other than AC Hutchinson had agreed to sign the lease for the gin distillery, which everyone agreed was good news.

**Youth work (AR):** It was noted that some of the older youth group meetings were being held in the playground to the rear of the building, which was not apparent to many of the Trustees. It was therefore agreed that all members of staff are expected to contact the relevant board members before action is taken, especially when it involves the building.

**Barrhill Woods (RA):** Nothing to report other than the nursery group using the outdoor classroom again, which everyone agreed was very welcome news.

**Harbour Stage (RA):** Planning had been granted, although with conditions regarding work on the kerbs. RA had a meeting with the roads department on Thursday and it was hoped that this would speed everything along. DC and RA agreed to keep the board informed of the situation.

**KIC (HH):** It was reported that Visit Scotland had accepted the KDT business plan and permission had been given for the Trust to purchase the building for the nominal fee of £1. Quotes were being asked for the repair of the roof for which £10k had been ringfenced. HH reported that there was a tentative date of late May bank holiday for reopening.

**Finances (CMac/JJ):** Reports had been circulated ahead of the meeting, which everyone agreed with. JJ also reported that all but two of the bikes had been sold, which brought income to £2600 from the sale of the bikes so far.

JJ then reported that KDT had been approached by the council regarding the hiring of the community room as a Covid testing centre. No one had any objections and it was agreed this might be a good source of income over the next few months.

## **AOB**

**Phone boxes:** NP asked if KDT might be interested in 'adopting' the BT phone box for £1 through the current BT scheme.

It was agreed that this was a great idea and something that the KBT Community Council would look into and report back to Trust on.

NP then thanked everyone for all their hard work in all the projects.

There being no other business the meeting ended at 5pm with the next meeting scheduled for 26<sup>th</sup> April.

