

KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the Meeting of Kirkcudbright Development Trust at 7pm, Monday 9th May 2022, held in the Community Room, The Johnston and via Zoom.

Present:

Lesley Garbutt (Chair)  
Helen Henderson (Treasurer)  
Neil Picken  
Ruth McMorran  
Debbie Craig  
Naomi Johnson  
Francis Kearney  
John Blaikie

Apologies:

Andy Campbell  
Rob Asbridge

LG began by welcoming everyone to the May meeting.

1. Minutes of the meeting 4<sup>th</sup> April 2022  
Proposed by NP and seconded by RSM

2. Matters arising  
There were none.

3. Declarations of interest  
LG, RSM declared an interest with regards to DSP.  
LG, and NP declared an interest with regards KDSCP.  
JB declared an interest with regards KSF.

4. Reports

**Silvercraigs (NP):** NP reported that there was just over £88,000 in the Silvercraigs bank account and the season was already off to a good start.

**Seaward:** LG reported that herself, CW and David Maxwell of Seaward had met and it was agreed that the situation be moved on. The Net Zero aspect was discussed, as was the advertising of the facilities to walkers and cyclists. The car park situation would be dealt with at a later date. It was agreed that LG instruct Neil Cavers to pursue the matter.

**Action: None**

**Funding/Office (DC):**

DC reported that automatic doors were now fully working and general funding sources were being investigated. JM had forwarded a report regarding office management.

LG then updated everyone regarding the situation with the former employee (SO). Since SO had rejected the appeal outcome, a final letter had been sent on behalf of the Trust and there had been no response as yet. LG again wanted to reassure the Trustees that

everything had been done by the book with the advice of the legal team and she would continue to keep everyone informed.

HH then reported that the number of phones in the office had been reduced, at some saving while insurance cover for office/youth group equipment had been increased. There were no questions.

**Action: LG to keep Board informed.**

**Building (FK/JB):** Everything was running well and two additional lights had been ordered for the building which FK would install. JB suggested that someone be hired to come in and do the floor of the KSF storeroom on the weekend of the Country Fair as all the equipment would be out.

**Action: None.**

**DSP(RSM):** The DSP was running smoothly although, like most of the region, recent visitor numbers were not as high as had been hoped. Plans were underway for partnerships with the Food Festival, Open Days and the Bike Race.

**Action: None.**

**Marketing/Communications (HH & RSM):** The new flyer had been printed and looked good and DSP staff were going to do a leaflet drop throughout the town shortly. Facebook posts were also getting a lot of likes and shares .

**Action: None.**

**Tenancy/leases:** The DSP was waiting until the asset transfer had been completed before a lease was signed.

**Action: None.**

**Official Opening:** It was a case of all hands on deck for the open days. Unfortunately Catherine Heymans, Astronomer Royal for Scotland has had to pull out of the event in September due to illness, but enquiries were ongoing for an alternative guest.

**Action: LG/RSM to keep Board informed regarding events. DC to look into ordering polo shirts for Trustees to wear on the day.**

**Youth work:** The project continued to be well attended and an exciting summer program was being worked on by EP and her team. Entry fees for the Youth Group were now to be paid to KDT which would cover the costs of utilities for the room.

**Action: None.**

**Barrhill Woods (RA):** RA reported that the woods were still being well used and it was hoped there was a busy summer ahead.

**Action: None.**

**Harbour Stage (RA):** Discussions around the insurance of the structure were held and it was agreed that DC look into insuring the stage of public liability only. Bookings for the stage were already being made, which was great news.

**Action: None.**

**KIC (HH):** All going well and nothing to report.

**Action:** None.

**Finances (HH)** Reports had been circulated ahead of the meeting and there were no questions.

**AOB**

**Date of next meeting:** 6<sup>th</sup> June.

**There being no other business, the meeting ended at 8.30pm.**