

KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the Meeting of Kirkcudbright Development Trust at 7pm, Monday 7th March 2022, held in the Community Room, The Johnston.

Present:

Lesley Garbutt (Chair)
Helen Henderson (Treasurer)
Andy Campbell
Francis Kearney
Neil Picken
John Blaikie
Debbie Craig
Naomi Johnson
Rob Asbridge

Apologies:

Ruth McMorran

LG began by welcoming everyone to the March meeting.

1. Minutes of the meeting 10th February 2022.

Proposed by HH and seconded by NP.

2. Matters arising

There were none.

3. Declarations of interest

LG declared an interest with regards to DSP.

LG, RA and NP declared an interest with regards KDSCP.

RA and JB declared an interest with regards KSF.

4. Reports

Silvercraigs (NP): NP reported that there was £55,000 in the Silvercraigs bank account and bookings were looking healthy for the forthcoming season.

FK asked who owned the land between the fence of Silvercraigs and the houses. It was reported that the land belonged to the council.

Seaward: NP reported that he had finally been able to make contact with Mr Gillespie.

Nothing of note had come of the meeting, but it was agreed that everyone be kept informed.

Action: None

Funding/Office (DC):

DC reported that hearing loops had been fitted as had the first set of automatic doors. The internal set of automatic doors was due to be fitted on Thursday 10th March. For the doors to be linked to the fire alarms it was going to cost another £1440. This was an additional

expense but had to be done. Funding for the posts of Admin Assistant and Project Officer was coming to an end on 31st March 2022. Additional funding had not been found unfortunately and the positions were being made redundant as had previously been reported. SCVS had also failed to secure funding and would also be winding up on 31st March 2022.

LG then reported that there had been an underwritten donation, made anonymously, for the position of Office Manager and Community Development Officer. The jobs had been advertised and following interviews she was pleased to report that DC had been appointed Community Development Officer and Jenny Milby had been appointed Office Manager. Everyone said that this was good news for KDT and it was agreed that this would lead to an expansion of the services that KDT could offer.

Action: None.

Governance training: HH had attended a webinar and thought it sufficient to share the information with the other Trustees rather than everyone attending another training session. NJ reported that she was working on the governance document and it was agreed that DC, NJ, LG and HH meet to finalise it.

Action: DC, NJ, HH & LG – meeting regarding governance document.

Building (FK/JB): It was agreed that the caretaker (AP) meet with FK about additional jobs that could be done and it was proposed that AP complete an online PAT testing course. There was then some discussion regarding the flag poles at the KIC and it was agreed that they be removed to make way for the notice board.

Action: DC to contact AP regarding PAT testing. FK to install noticeboard at KIC and AC look at removing the flagpole.

DSP(RSM): Frances Coombey of the DSP had forwarded the following report: Although only open on weekends currently, we are being kept busy with lots of events - both private and public. Last Sunday we had astronomer and author, Steve Owens, deliver three talks in the Planetarium, all of which were sold out.

We kicked off our space-themed monthly film night in February with a screening of 2001: A Space Odyssey. In the coming months we will be screening a selection of films, including the family favourite, Wall-E, and French drama, Proxima. We are hoping that these screenings will be well attended by community members who are passionate about space and cinema, we just need to make sure the word gets out.

There is now a portable ramp for the planetarium, ensuring that wheelchair users can access the planetarium through the front entrance along with friends and family.

Action: None.

Marketing/Communications (HH & RSM): Facebook was being kept updated and was doing well and it was agreed that the website be kept updated by Avive Asbridge in the short term with an interactive membership form being added.

Action: None.

Tenancy/leases: The DSP was waiting until the asset transfer had been completed before a lease was signed.

Action: None.

Official Opening: Discussions were held regarding the official opening of the building. The original plan had been to have a day for the entire building, but it seemed that it had recently developed into two separate events, with the focus being on the DSP. It was agreed that it should be a community event, and with the DSP agreeing that it should be put back to later in the year, a potential date of 17th/18th September was agreed.

Action: LG to contact DSP regarding dates for the opening.

Youth work: Nothing to report.

Action: None.

Barrhill Woods (RA): RA reported that a CAT had been filed and it was hoped that a Stage 1 could be done on 16th April. RA had also forwarded a requested change to the constitution to comply with the terms of the funders for the potential purchase of Barrhill. The change was agreed unanimously by the Board and a discussion was had regarding an EGM.

Action: DC to contact DTAs regarding the constitution changes.

Harbour Stage (RA): The canopy had been fitted and everyone agreed it looked fantastic. RA reported that he was applying for planning permission to install CCTV by the stage. .

Action: None.

KIC (HH): A report had been circulated ahead of the meeting. 1st April was the opening date and all the volunteers had signed up again, which was very encouraging. It was hoped that planning would be applied for a larger footprint for the KIC with a view to further developments.

Action: None.

Finances (HH) Reports had been circulated ahead of the meeting and there were no questions. HH reported that hopefully the auditors should have all the information that was needed. With regards to tenants, she reported that there would be a standard charge each month, rather than fluctuating charges. A meeting with the tenants was being planned for the following week.

Asset transfer – DSP: There was discussion regarding the asset transfer. The issue was that, should anything happen to the DSP, creditors would get the assets which was not something that anyone wanted. It was then put to a vote and it was agreed unanimously that the KDT Board was not fully comfortable with the asset transfer and LG and HH would report back to Neil Cavers with this information.

Gift Aid: this was in hand.

Action: LG & HH to contact NC regarding concerns over the DSP asst transfer.

AOB

The Royal: It was suggested that a group from KDT and a group from KBT CC meet up to discuss the situation and further possibilities.

Gutters: It was agreed that the gutters should be cleared every couple of months to avoid blockages and flooding.

Nursery: LG reported that there had been a meeting with the nursery regarding a possible extension to the playground area. There being no objections, it was agreed that she would keep the board informed of any plans.

Lighting of The Johnston: Special thanks were passed to JB and Kieran Chisholm for the lighting of the building in the Ukrainian colours of blue and yellow.

Action: None.

Date of next meeting: 4th April. It was suggested that if an EGM was needed it be held virtually at 6.15pm with the regular meeting held in person following that meeting. The need for an EGM would be confirmed.

There being no other business the meeting ended at 8.30pm.