

KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the Meeting of Kirkcudbright Development Trust at 7pm, 6th December 2021, held in the Community Room, The Johnston.

Present:

Lesley Garbutt (Chair)
Helen Henderson (Treasurer)
Ruth McMorran
Rob Asbridge
Francis Kearney
Neil Picken
John Blaikie
Debbie Craig (virtual)
Naomi Johnson

Apologies:

Andy Campbell

LG began by welcoming everyone to the December meeting.

1. Minutes of the meeting 1st November 2021.

Proposed by NP and seconded by FK.

2. Matters arising

There were none.

3. Declarations of interest

LG, RSM declared an interest with regards to DSP.

LG, RA and NP declared an interest with regards KDSCP.

RA and JB declared an interest with regards KSF.

4. Reports

Silvercraigs (NP): NP reported that the site continued to do well and being run successfully.

Seaward: LG reported that discussions were continuing regarding Seaward through Silvercraigs and Neil Cavers was talking to the lawyers of Seaward.

Action: None

Funding/Office (DC):

DC reported that funding of £19k had been awarded as part of the RCGF fund, which would help with the purchase and installation of the automatic doors for The Johnston. Other applications had been submitted for core funding costs.

Action: DC and RSM work together regarding hearing loops and automatic doors.

LG reported that DTAs would be contacted in the New Year regarding governance training. In the meantime NJ would circulate a document of governance to all the Trustees. NJ was

also looking at the possibility of free training courses.

HH asked everyone to sign their OSCR Trustee forms and return to DC in the office if they hadn't already done so.

It was also agreed that all requests and ideas go through the office, rather than directly contacting the Trustees.

At this point LG reminded everyone that what was discussed in the meeting was confidential and should remain so.

With this in mind, the future of SCVS was then discussed. Conversations had been held regarding merging SCVSD with KDT. As an organisation, KDT needed to start to produce revenue and merging with SCVS would address this to an extent. LG then asked permission from the Trustees to take this proposal forward. This was agreed to unanimously. NJ raised the issue of liabilities that would come with this arrangement. LG agreed and said legal advice would be taken before anything more was done.

Memorial: LG reported that herself and DC attended the memorial of Andrew Ward which was held at The Quarrymen's in Creetown. It had been a wonderful send off and great tribute to a friend and colleague who would be hugely missed. It was agreed that a scholarship or some other such legacy in Andrew's name would be looked into.

Building (FK/JB): A It was agreed that a caretaker be hired as soon as possible. FK and JB agreed to look into this. It was also agreed that, as discussed before, everything go through the KDT office before Trustees were contacted and that previous Trustees responsible for various elements should not be contacted anymore.

It was agreed that a motion sensor light be bought and installed for the front red door and a fire drill be organised before Christmas. A meeting of tenants was also going to be held on Wednesday 8th at 4.30pm to inform the tenants of changes to the Board, invoicing and any other appropriate matters.

Action: Sensor light purchased and installed & fire drill organised. FK, JB.

DSP(RSM): RSM reported that charitable status had finally been secured for DSP and KDT had agreed to a small change in the DSP memorandum of articles. There was a special resolution to be signed which would be circulated. RSM also reported that DSP had been awarded funding from Visit Scotland which allowed 50% off the ticket price for visits which was a great boost for the winter season. RSM also noted thanks to John Johnson for all his work regarding the bank account.

HH then reported that the asset transfer from KDT (NCavers) to DSP (A Turnbull) had been agreed in principle and she would send out minutes of the meeting.

Action: None.

Marketing/Communications (HH & RSM): There had not been a huge amount of activity, although Facebook was being kept updated. It was also suggested that Avive Asbridge be contacted regarding the website.

Action: None.

Tenancy/leases: The DSP was still to sign the lease and this was down to waiting on hearing back from funders regarding the asset transfer.

HH then raised the issue of charges and it was agreed that once SP was back from holiday

and HH had access to his machine this would be revisited. NJ asked if it would be worth getting expertise regarding QuickBooks. HH agreed and reported that it would be investigated.

Action: None.

Youth work: RSM reported that EP had asked about the possibility of an adjoining door being installed between the YG room and the community room. DC would contact the architect about this, but it was agreed that it was highly unlikely that this would be able to happen. LG said that KDT had a duty of care to funders to keep the community room as it was as it had been in integral part of the funding applications.

Action: DC to contact architect and report back to RSM.

Barrhill Woods (RA): RA reported that a huge number of trees had come down in the storms. He had checked KDT's liability and there was none.

Action: None.

Harbour Stage (RA): RA reported that work was going well and the base had been laid and the condition of the ground was much better than expected. The stage was expected to be erected in January, which everyone agreed was great news.

Action: None.

KIC (HH): HH had forwarded a report and said that there were plans to open on 18th/19th of December as a final weekend to sell off any stock.

Action: None.

Finances (HH) A report had been circulated ahead of the meeting and there were no questions.

Action: None.

AOB

Opening day: RSM reported that the working party had tentatively agreed on 15th May as an opening date.

There being no other business the meeting ended at 9pm.