

KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the Meeting of Kirkcudbright Development Trust at 6.30pm, 1<sup>st</sup> November 2021, held in the Community Room, The Johnston.

Present:

Lesley Garbutt (Chair)  
Helen Henderson (Treasurer)  
Ruth McMorran  
Rob Asbridge  
Francis Kearney  
Neil Picken  
Andy Campbell  
John Blaikie  
Debbie Craig  
Naomi Johnson

Apologies:

There were none

LG began by welcoming everyone to the November meeting following the AGM with a special welcome to the new Trustees.

1. Minutes of the meeting 4th October 2021.

Proposed by RSM and seconded by RA.

2. Matters arising

There were none.

3. Declarations of interest

LG, RSM declared an interest with regards to DSP.

LG, RA and declared an interest with regards KDSCP.

4. Reports

**Silvercraigs (NP):** NP reported that the site continued to do well and being run successfully.

**Seaward:** LG reported that discussions were continuing regarding Seaward through Silvercraigs.

**Funding/Office (DC):**

DC reported that funding applications had been submitted for: automatic doors while funding would also be sourced for the hearing loop system as well as the position of caretaker/building manager for The Johnston

**Action: DC and RSM to work together on automatic doors and hearing loop system as well as approach HES regarding the automatic door.**

LG reported that since the AGM had now been held, DTAs would be contacted about the possibility of governance training for all the Trustees. There would also be a planned restructure of the various groups within the Trust. A list of management groups would be sent out to all Trustees.

An OSCR New Trustee form would also be circulated to be filled in and returned to DC.

**Building:** A report had been sent out ahead of the meeting and there were no questions.  
**Action: None.**

**DSP(CMacl):** A report had been sent out ahead of the meeting. It was also established that while Colin MacLean and John Johnston had resigned from the KDT Board, they would still continue to act as Chair and Treasurer of the DSP.  
**Action: None.**

**Marketing/Communications (HH & RSM):** HH reported that a post AGM/Autumn newsletter was planned and the KDT Facebook page had 1800 likes. LG, DC, HH and RSM were attending the D&G Life awards at the Easterbrook Hall on 12<sup>th</sup> November, as KDT was a finalist in the community category.  
**Action: None.**

**Tenancy/leases:** The DSP was still to sign the lease and this was down to waiting on hearing back from funders regarding the asset transfer.  
The Wee Pottery was changing hands, but the lease was with the business, rather than the owner, so no problems were foreseen.  
**Action: None.**

**Youth work:** LG reported the group was growing and was very well received by all the children that attended. RSM reported that she had been asked by EP of the Youth Group to seek permission from the board if a week of her holiday could be carried over to 2022. It was agreed that this could be done as a one-off with the proviso that the holiday be used by 31<sup>st</sup> January 2022.  
**Action: None.**

**Barrhill Woods (RA):** RA reported that while he was still pursuing the management agreement for the woods but would like permission to apply to purchase the woods. The process, he explained, would be done through the Scottish Land Fund and consisted of two stages. It would also be a lengthy process, but by continuing with the management agreement it would help with costs. It was agreed and RA thanked the board.  
**Action: None.**

**Harbour Stage (RA):** RA reported that work was going well and it was tentatively hoped that the project would be finished before Christmas.  
**Action: None.**

**KIC (HH):** HH had forwarded a report ahead of the meeting and it was reported that upwards of 22000 visitors had been through the doors since opening at the end of May. It was also reported that the KIC would continue to be open for some time in November. It was felt especially important as many of the facilities had closed for the winter season and it would be good to maintain a presence within the town.

**Finances (HH)** A report had been circulated ahead of the meeting and it was agreed unanimously that the audited accounts be signed and returned to the accountants.

**Action: None.**

**Lighting/car park:** LG asked if everyone could have a look at the lighting in the playground as they left the building as there had been some concerns that it was too dark.

Car park – HH reported that they had been approached by a fish supplier asking if they could use the playground one day a week. It was agreed that this might be a possibility in the future but would not be suitable now.

It was also suggested that the Farmer's Market be situated in the playground and again this would be revisited next year.

**Action: HH to contact fish supplier regarding use of the car park.**

#### **AOB**

**Remembrance Day and World Pancreatic Cancer Day light up:** RSM had contacted Keiran Chisholm and it was agreed that £90 be paid for the lighting of the building for these days.

Rob Asbridge thanked everyone for their work throughout the year and it was agreed that, despite challenging times, it was a case of onwards and upwards, furthering the success of the Trust.

There being no other business the meeting ended at 7.30pm.