

KIRKCUDBRIGHT DEVELOPMENT TRUST

MINUTES of the Meeting of Kirkcudbright Development Trust at 7pm, Monday 10<sup>th</sup> February 2022, held via Zoom.

Present:

Lesley Garbutt (Chair)  
Helen Henderson (Treasurer)  
Ruth McMorran  
Francis Kearney  
Neil Picken  
John Blaikie  
Debbie Craig  
Naomi Johnson  
Rob Asbridge

Apologies:

Andy Campbell

LG began by welcoming everyone to the February meeting.

1. Minutes of the meeting 10<sup>th</sup> January 2022.

Proposed by HH and seconded by NP.

2. Matters arising

NP asked if any decisions had been made about how best to commemorate Andrew Ward. DC replied that this was being looked into and there was a meeting with staff at Creetown for the following week.

3. Declarations of interest

LG, RSM declared an interest with regards to DSP.

LG, RA and NP declared an interest with regards KDSCP.

RA and JB declared an interest with regards KSF.

4. Reports

**Silvercraigs (NP):** NP reported that although it was a quiet time of year, the grounds were being tidied up ahead of the busy season.

**Seaward:** LG reported CW was looking at making access to the site easier. NP agreed to help CW make contact with Mr Gillespie.

HH reported that she was in contact with the History Society regarding the possibility of recording an oral history of Seaward, which everyone agreed would be a good idea.

**Action: None**

**Funding/Office (DC):**

DC reported that funding was still being sought to cover the Investing funding, which would end on 31<sup>st</sup> March 2022. DC also reported that hearing loops were being fitted in the

building on Tuesday 8<sup>th</sup> February and an automatic access door was being fitted on Thursday 17<sup>th</sup>.

**Action: None.**

**Governance training:** NJ agreed to share a document for Trustees regarding governance training.

**Office:** LG reported that funding for the position of Project Officer and Admin Assistant would end on 31<sup>st</sup> March 2022. The staff were aware of the situation and would be receiving redundancy letters shortly. It was hoped that, with the closure of SCVS also on 31<sup>st</sup> March, that some of the services that SCVS did would be absorbed by KDT. It was also hoped that KDT would soon be in a position to advertise the job of Office Manager and a Community Engagement Officer.

**Action: None.**

**Building (FK/JB):** It was reported that a caretaker had been appointed and was settling into the role. JB suggested that the caretaker would help to make bike racks using the old railings that were in the playground, which everyone thought a good idea.

**DSP(RSM):** RSM reported that the entire Visit Scotland grant had been used, which was very positive, and over 70% of those participating in the offer were from the DG6 & DG7 area. The Asset Transfer process was ongoing. A discussion then followed regarding the DSP building up a 'war chest' for the purchase of replacement and upgraded software and equipment. HH said that the accountants had suggested that profits be transferred to KDT, with the DSP requesting funds from KDT when equipment etc was needed. It was agreed that this would all be looked into and discussed at a meeting between the accountants, LG and HH.

**Action: None.**

**Marketing/Communications (HH & RSM):** Facebook was being kept updated and was doing well. There was a discussion regarding producing a flyer advertising The Johnston and it being delivered throughout Kirkcudbright. It was thought that the flyer could combine the Opening Day as well as advertising The Johnston. There were also plans to produce a Spring newsletter and HH requested copy from the various projects for the newsletter.

**Action: None.**

**Tenancy/leases:** The DSP was waiting until the asset transfer had been completed before a lease was signed.

**Action: None.**

**Youth work:** RSM reported that there had had been no sessions for the past two weeks due to Covid, but there were plans to open this evening, 10<sup>th</sup> February.

**Action: None.**

**Barrhill Woods (RA):** Support was needed for the buyout of the woods, which everyone agreed was a good idea.

**Action: None.**

**Harbour Stage (RA):** The canopy was due to be fitted and once that was done, the decking would be installed. Everyone was delighted with how the structure looked and how well the project was progressing. A press release on behalf of Suez (one of the funders) would be sent out next week.

**Action: None.**

**KIC (HH):** There were plans to reopen at the end of March in time for the Easter holidays. There was also noticeboard installed which would hold 8 x A4 pages.

**Action: None.**

**Finances (HH)** Reports had been circulated ahead of the meeting and there were no questions. HH reported that having done a lot of 'tidying up', the 2021 accounts would be with the accountants next week. She was, she continued, trying to reduce IT costs as the contract was due to end in June.

Service charges had not been invoiced to date and would be retrospectively charged if possible. The idea would be to have a single amount each month and a balance due at the end of the year.

**Action: None.**

## **AOB**

**The Royal:** NJ agreed to forward links to Vacant & Derelict Buildings funds and draft a statement on behalf of KDT.

**Investing in Ideas:** NJ reported that she would meet with DC to work on an application for this fund which would be available in 2023.

**Net Zero:** NJ reported that there may be funding available from SOSE to work towards achieving net zero. DC advised that Colin MacLaine had already been in communications with SOSE regarding funding for solar panels. NJ agreed to contact CMacL.

**Gulls:** DC and LG reported that there had been a meeting with the council gull officer and Ingrid Gemmell and it was agreed that and a meeting between KDT and local residents would be held to discuss the limited options available for the building.

**Action: None.**

**Community Land Scotland:** It was agreed that KDT become members.

There being no other business the meeting ended at 9pm.